



Universal Protocol / Time Out Progress Note

PRE-PROCEDURE	DATE:	TIME:
PROCEDURE TO BE PERFORMED:		
<p>Prior to the procedure, a time-out took place wherein the entire operative/procedure team agreed verbally:</p> <ul style="list-style-type: none"> • That the patient was correctly identified (patient's name and DOB are stated) <input type="checkbox"/> Yes • That the correct procedure/operation is planned <input type="checkbox"/> Yes • The consent form is accurate <input type="checkbox"/> Yes • That the operative/procedure site is correctly marked, if applicable <input type="checkbox"/> Yes • That the patient is correctly positioned for the procedure <input type="checkbox"/> Yes • That the implant and/or equipment is appropriately matched to site and side <input type="checkbox"/> Yes <input type="checkbox"/> N/A • On the need to administer antibiotics, medications, fluids and maximum dosages <input type="checkbox"/> Yes <input type="checkbox"/> N/A • That blood products are appropriately matched to the patient <input type="checkbox"/> Yes <input type="checkbox"/> N/A • That relevant images & results are properly labeled and appropriately displayed <input type="checkbox"/> Yes <input type="checkbox"/> N/A • That safety precautions based on patient history or medication use are in place <input type="checkbox"/> Yes <input type="checkbox"/> N/A 		
Provider's Signature: _____ Title: _____ ID# _____ Verifier's Signature: _____ Title: _____ ID# _____		
POST PROCEDURE PROCEDURE NOTE:	DATE:	TIME:
Procedure Participants Indications Technique Findings/Specimens Complications Estimated Blood Loss Post Procedure Diagnosis	ALLERGIES: CENTRAL LINE INSERTION: <input type="checkbox"/> Full barrier protection (mask, gloves, full drape, cap, gown) <input type="checkbox"/> Chloraprep <input type="checkbox"/> Application of Biopatch dressing <input type="checkbox"/> Guidewire removed intact and discarded appropriately Insertion Site: <input type="checkbox"/> Subclavian (recommended) <input type="checkbox"/> Jugular (recommended) <input type="checkbox"/> Femoral <input type="checkbox"/> Other (specify) _____ <input type="checkbox"/> Post-procedure chest x-ray ordered	
Comments: _____ _____ _____		
Signature: _____ ID#: _____ Date: _____ Time: _____		